

## **POLICIES FOR LEAVES WITH PARTIAL PAY**

The Policies of SUNY's Board of Trustees also provide for leaves of absence with partial pay, again for purposes "consistent with the needs and interests of the University." These will typically occur to enable a faculty member to accept a prestigious award\* at a time when he or she is not eligible for sabbatical leave, and when acceptance of the award will result in a reduction in income. As a general rule, such leaves will be supported at no more than the lesser of one-half of salary or the amount of the external award or grant.

A leave with partial pay is an exceptional privilege and may be granted only where it is clear that the leave will significantly advance the applicant's standing within his or her discipline or profession and will advance the educational and research missions of his or her Faculty or School. In a Faculty or School in which such requests are likely to be made, or in which such requests are made on more than a rare occasion, the Dean should establish guidelines for such requests, after consultation with and subject to approval by the Provost.

Applications for leave with partial pay shall include a full statement of the purpose(s) for which the leave is requested, and shall be accompanied by a current curriculum vitae of the applicant.

In computing consecutive years of service for sabbatical leave eligibility, leaves with partial pay "shall not be included but shall not be deemed an interruption of otherwise continuous service" (Article XIII, Title E).

\*Rockefeller, Guggenheim, and American Council of Learned Societies are examples. However, in order to avoid misunderstandings, each Dean who anticipates more than the occasional request for such leaves should secure prior agreement with the Provost regarding those specific awards that might reasonably be advanced to support a leave with partial pay.

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